

Assembly Meeting Minutes
April 13th, 2011
Joseph Henry Room, Jadwin Hall

President Kevin Smith called the meeting to order at 6:16pm. **Did not meet quorum.**

- I. Approval of the March Assembly Meeting minutes tabled until the next meeting
- II. President's Report
Attended several meetings with Dean Russell and others with the aim of introducing himself and creating rapport
- III. Vice President's Report
Attended a Furniture Drive meeting, and will be soliciting volunteers and updating the Assembly. There will be 4 locations for drop off staffed by the GSG. Collection will take place after Reunions. Will also need volunteers before the event to post signs and for mailbox stuffing.
- IV. Secretary's Report
In the initial stages of planning a regular event for grad students who are parents to exchange clothing and toys.
- V. Treasurer's Report
In absentia
- VI. Academic Affairs Chair's Report
Working towards an Open Access Publication Fund to cover costs of publishing in open access journals.
- VII. Facilities Chair's Report
Investigating the Lockout policy. Also in discussion regarding room draw procedures that would allow increased apartment retention.
- VIII. Social Chair's Report
The Graduate College House Committee hosted the formal. Offered congratulations on a job well done. Updated the Assembly on the End-of-Year party.
- IX. Communication Director's Report
Will draft talking points for future events when undergraduate reporters ask for GSG-related information.
- X. Health and Life Chair's Report
- XI. Updated the Assembly on the Student Health Advisory Board video tutorial of UHS health care system project aimed at Undergraduates, but likely helpful for graduate students as well, especially international students.
- XII. Report for Assembly members
Nothing to report
- XIII. Discussion Items
 - A. Update of Housing Master Plan
 1. Hibben construction will occur 2012-2014. Butler stays open until Hibben opens, and Stanworth will become available, but will likely close after Hibben opens because Hibben will be larger than previously planned.
 2. Off-campus housing website is problematic.

3. The numbers given from Housing are unclear. Numbers are given for graduate students and not beds, which could be an issue for graduate students with families. It is also not clear if DCE students are included in the numbers.

B. Web portal for Graduate Students

The Communications Director will meet with the dean and report to the assembly at the next meeting. Point people, contact information, and closed forums are sub-topics of interest for the web portal.

C. Withholding taxes

It is the University's policy not to withhold taxes for graduate students.

XIV. New business

A. Elections

1. Nominations for the GSG Events board tabled until the next meeting

2. Nominations for the CPUC tabled until next meeting.

B. Day of Service ad hoc committee will be nominated at the next

XV. Next Assembly Meeting will be held Wednesday, May 11th.
Meeting adjourned at 7:11pm.