

Summary of the Minutes

1. Call to order

2. Approval of previous minutes

3. Officer reports

- Parliamentary Secretary's report
- Treasurer's report I
- Social Chair's report
- Chair's report
- Treasurer's report II

4. Committee reports and updates

- Summary of Standing Committees
- Standing Committee reports
 - Parking and Transportation
 - Post-enrolment
 - Housing
 - Healthcare
- CPUC Committee reports
 - Governance Committee
 - Priorities Committee
- Ad hoc Library Committee

5. Old Business

- Graduate Student Life Initiative vote

6. New Business

- Report on SCORE registration system

7. Scheduling of next meeting

8. Adjournment

ATTENDANCE

Officers Present: Chair Scott Miller; Parl. Sec'y Lior Silberman; Corr. Sec'y Eric Adelizzi; Rec. Sec'y Anita Adhitya; Treasurer Donnell Butler; Social Chair Kerry Bystrom; Press Sec'y

Meredith Safran

Representatives Present: AOS Anita Adhitya; ARC Zach Ridley; CEE Sinéad Mac Namara; CHE Eric Adelizzi; CLA Meredith Safran; EAS Brigitta Lee; EEB Gregory O'Mullan; ELE Bill Jordan; ENG Kerry Bystrom; FIT Juliet O'Brien; GEO Meredith Galanter Hastings; GER Michael House; MAE Brendan McAndrew; MAT Lior Silberman; MOL Dave Shrom; MUS Emily Snow; OPR Patrick Gerland; ORFE Mike Ludkovski; POL Andrew Erickson; SOC Nicole Esparza; WWS Tony Fiori

Delegates Present: GCHC Lior Silberman; Butler Huiyan Yang; BGC Ade Artis; ACSS Weining Man

Councillors Present: CPUC, Exec Scott Miller (CHE); CPUC, Exec Brigitta Lee (EAS); CPUC Lior Silberman (MAT); CPUC Toni Fiori (WWS); CPUC Leonard Pease (CHE); Gov Anita Adhitya (AOS)

Others Present: Kaja Cook (HIS); Raif Rustamanov (PACM); Rumi Club

Officers Absent:

Representatives Absent: ACM Cynthia Rudin; ANT Riaz Tejani; ECO Tanjim Hossain; PHY Tamar Friedmann; PPPL Ethan Schartman; PSY Cara Talaska; REL Philippa Townsend

Delegates Absent: Lawrence Radhika Wijetunge; CIGS Rahul Deshpande; Women's Centre Heather White

The following representative seats were vacant: ART, AST, CHM, COM, COS, HIS, HOS, NES, PHI, SLA, SPO

The following delegate seats were vacant: Hibben-Maggie, Millstone, Off-Campus.

1.

2. CALL TO ORDER

3.

- The meeting was called to order at 6:06pm by Scott Miller, Chair. Mr. Miller thanked Eric Adelizzi for preparing the agenda for the meeting.

APPROVAL OF PREVIOUS MINUTES

- Kerry Bystrom made a motion to approve the minutes of the previous meeting and was seconded by Lior Silberman. The motion passed with no opposition.

OFFICER REPORTS

3.1 Parliamentary Secretary's Report -- Lior Silberman

- Mr. Silberman reminded those present to sign the attendance sheet. He also noted that Radhika Wijetunge is now the Lawrence delegate.

3.2 Treasurer's Report I -- Donnell Butler

- Donnell Butler informed the Assembly that the GSG account balance at the end of October was \$4432. Mr. Butler stated that the new fiscal year started on November 1.
- Mr. Butler informed the Assembly that the income received in graduate student fees was approximately \$9500, higher than the expected amount of \$9000. There is a possibility that the income received in fees might be less than that received to date due to incorrect charging.

- Mr. Butler announced that a funding request had been received from the Rumi club. He had circulated the request by email prior to the meeting in an effort to expedite the meeting. Mr. Butler invited the Assembly to either discuss the request or make a motion. Mr. Silberman indicated a desire to ask question a representative from the Rumi Club, however no representative was present. It was agreed that the issue would be postponed to later in the meeting so as to allow a representative more time to appear. Ms. Safran noted that the event in question would be held the next day.

3.3 Social Chair's Report -- Kerry Bystrom

- Ms. Bystrom informed the Assembly that she would like to organise a small social event, on the order of the summer Ice-cream Social, in December. Ms. Bystrom invited suggestions and feedback.
- Ms. Bystrom stated that she had discussed the idea with the GSG Officers and that a study break was proposed. She suggested that Murray-Dodge would be a suitable venue and that coffee, cookies and cakes could be provided. She suggested Olives as a potential source of such foodstuffs. Ms. Bystrom further suggested that the event be held from 8-10pm. Ms. Safran noted that the choice of location and time might make the event a good opportunity for a break for those working in Firestone Library or the E-Quad.
- Andrew Erickson suggested a theme for the study break, proposing that a theme would help encourage attendance of the event.
- Lisa Sherov suggested holding the event in January, as people might be away in December. She also suggested that January might be an opportune time to hold a study break as generals were held then.
- Ms. Safran endorsed the idea of holding the event. Ms. Bystrom requested feedback on whether to hold the event in December or January. There being neither feedback nor any disagreement to holding the event in January, it was decided that the event would be held in January.
- Ms. Bystrom invited other ideas. Weining Man informed the Assembly that the Council for International Graduate Students (CIGS) would be holding a movie series in celebration of international culture. Ms. Man also informed the Assembly that CIGS would be holding an international games event in winter break. She stated that the cost of the event was low but that CIGS had only 4 members and would appreciate the help of

more people to run the event. Ms. Bystrom indicated that the GSG could be of assistance.

- Ms. Bystrom invited further ideas. Suggestions can be sent to gsg@

3.4 Chair's Report -- Scott Miller

- Mr. Miller reported that there had been two Executive Committee meetings since the last Assembly meeting. Mr. Miller noted that he had been out of town for one of them, and that the agenda for this meeting had been generated then. Mr. Miller informed the Assembly that, at the other meeting, he had updated the Officers on a meeting he had had with Dean William Russel, Dean of the Graduate School. Topics covered in the meeting with Dean Russel had included plans for the year and post-enrolment; Mr. Miller had mentioned the International Concerns Committee and concerns about Health Care, specifically services offered at McCosh, and had been encouraged by Dean Russel to keep working on these.

3.5 Treasurer's Report II -- Donnell Butler

- A representative of the Rumi Club being now in attendance, discussion of the Rumi Club's funding request was re-visited. Mr. Butler informed the representative that everyone had seen the request and that the floor would be opened to discussion. He invited the representative to present a synopsis of the event.
- Mr. Rustamov informed the Assembly that the event was in support of tolerance of religions. The first event was a celebration of International Tolerance Day; it would involve speakers from different religions talking about how tolerance was taught by their religion.
- Mr. Silberman questioned the two amounts of funding requested, of \$250 and \$550. Mr. Rustamov stated that these corresponded to graduate and undergraduate students respectively and that the Rumi Club was requesting \$250 from the GSG.
- Mr. Rustamov confirmed, in response to a question from Mr. Silberman, that 30 graduate students were estimated to attend. He also confirmed that the event was already being advertised around campus.
- In response to Mr. Silberman's question about content, Mr. Rustamov informed the Assembly that tolerance would be discussed as in Islamic, Christian, and Jewish religion.

- In response to Mr. Silberman's question about whether or not there would be any other sponsors, Mr. Rustamov informed the Assembly that the event was also being funded by the Dean of Religious Life and Dean of the Graduate School.
- Mr. Adelizzi asked for a recommendation from the Treasurer. Mr. Butler said that he thought the request looked good. He did not know if 30 graduate students would attend, but thought that it would serve a lot of new graduate students; Mr. Butler was in favour of this.
- Mr. Miller asked if there was a motion for funding. Mr. Butler said that it was up to the Assembly to choose whether to fund this event by \$100 or by the requested amount of \$250.
- In explanation for those new to the Assembly, Mr. Adelizzi stated that, in the past, the Assembly had used a funding guideline of \$1 per event per graduate student expected; more recently, since there had been budget surpluses, a figure of \$3 per student per event had been used. Under these guidelines, the amount provided should be about \$90-\$100.
- Mr. Silberman made a motion to fund the event by \$100.
- A motion was made to fund the event by \$250. The motion passed with no opposition.
- Mr. Silberman informed Mr. Rustamov that an advertisement for the event should be sent to gsg@ for distribution on the gsg-global list, and that the advertisement should say that the event is co-sponsored by the GSG. As the event was to be held the following day, Mr. Silberman noted that this should be done tonight.

COMMITTEE REPORTS AND UPDATES

4.1 Summary of Standing Committees

- Mr. Miller proceeded to give a summary of the GSG Standing Committees, with the purpose of reminding the Assembly of what committees were in existence and of increasing membership and activity of these committees.
- *Campus Relations* Mr. Miller noted that the Campus Relations Committee was currently inactive. He informed the Assembly that it involved interfacing

with other groups on campus, including administration.

- *Health Care* Mr. Miller stated that the Health Care Committee had done quite a lot; their work included the vision and dental plans. Future work was planned on improving services at McCosh during breaks and over summer.
- *Housing* Mr. Miller indicated that the Housing Committee had done a lot of work, particularly regarding the new Lawrence construction.
- *Information Technology* Mr. Miller stated that the Information Technology Committee had done a lot of work in the past. Their work had involved liaising with OIT and they had achieved a tripling of the disk quota for graduate students. A current project is requesting wiring of Butler apartments for DormNet. Mr. Adelizzi noted that it was largely work of the IT committee that led to the wiring of the Lawrence Apartments and Hibben-Magie.
- *International Student Concerns* Mr. Miller stated that the International Student Concerns Committee would address concerns regarding the POPT English test, cultural problems, and visa status issues.
- *Parking and Transportation* Mr. Miller stated that the Parking and Transportation Committee had worked to retain parking for graduate students and were working on the proposed shuttle system.
- *Post-Enrolment* Mr. Miller stated that the Post-Enrolment Committee is working to create an acceptable status for post-enrolled students.
- Mr. Miller invited graduate students to become involved in these committees. Mr. Adelizzi noted that one could perform as big or small a role in these committees as they desired. The commitment might involve attending meetings and writing letters. Ms. Bystrom noted that if anyone had any particular gripes, they should consider joining the relevant committee. She also noted that the direction of the committees was open. Mr. Butler encouraged Assembly members to encourage any dissatisfied colleagues to

join a standing committee.

- Meredith Galanter Hastings asked if there was a list of the committees available. Mr. Miller informed the Assembly that the committees were listed on the GSG web site, <http://www.princeton.edu/~gsg> under the 'Current Projects' link. Information about the work of the committees is also available on this web page.
- In response to a question, Mr. Miller stated that the Library Committee listed on the agenda was an ad hoc, as opposed to standing, committee.

4.2 Standing Committee Reports

• 4.2.1 *Parking and Transportation*

- Sinead MacNamara informed the Assembly that she had emailed Pam Hersh regarding the proposed shuttle and had received the following news from Pam Hersh.. There are currently three shuttle proposals. The shuttle will run from 7am-10pm at a frequency of 20 minutes; higher frequency would require another bus. The cost of running the shuttle will be high. It is hoped that the shuttle service will start in January. It seems that administrators were backing away from our requests to include Forrestal campus in the shuttle route.
- The idea of a separate van for Forrestal campus was raised. Meredith Hastings stated that, in recent years, an AOS graduate student has driven the van to/from campus. Ms. Hastings asked whether funding was available to hire someone outside of the AOS program to drive the shuttle to/from Forrestal campus. Anita Adhitya stated that she had been informed by an AOS administrator that a position for driver of the van had been advertised at the Graduate College, Lawrence and Butler. Mr. Silberman noted that, if it had been advertised at the Graduate College, visibility had been low. Ms. Safran suggested that perhaps a spouse of a graduate student could drive the van. Mr. Miller stated a preference to have someone other than a graduate student be the driver.
- Ms. MacNamara reiterated that the shuttle would be taken away if not used by graduate students and that she would need to confirm the number of vehicles. Brigitta Lee informed the Assembly that two buses were planned; she had heard

this news at a CPUC meeting.

- Ms. MacNamara raised a second issue, that of a student complaint regarding the current shuttle service. She informed the Assembly that the complaint had been twofold and had been concerning: 1) service in general, and 2) a specific instance in which a driver had failed to stop, had been abusive and had driven erratically. Ms. MacNamara noted that the driver had since been fired and that Assistant Director of Public Safety and Patrol Commander Captain Donald Reichling had spoken to student drivers regarding the incident. She informed the Assembly that those with shuttle complaints should direct them to Mr. Reichling.
- Ms. Bystrom asked when the shuttle service would start. Ms. MacNamara stated that Pam Hersh was planning 1 January. She added that she had the impression that three different proposals were currently being considered. Mike Ludkovski suggested that January would be a bad time to start. Ms. MacNamara noted that January ridership might not be representative of the number of graduate students who would use the shuttle.
- Ms. Lee asked how the ridership (numbers) would be determined, in the context of how it would be decided as to whether or not the shuttle would become permanent. Ms. MacNamara said that she did not know and suggested that it might also depend on the vehicle used, for example its size. Mr. Miller, noting that the amount of parking on campus was an issue, mentioned that he had heard that University had started counting the number of graduate student cars parked on campus and suggested that the University might want to see a drop in the number of graduate student cars parked. Mr. Silberman suggested that a drop would not be observed. Rather, he suggested, there would be a switch in which cars are parked: although students taking the shuttle would drive less, demand for parking sufficiently exceeds supply that different graduate student cars would be observed instead.
- Mr. Miller noted the effects of bad weather. Ms. MacNamara thought that a lot of students who would otherwise walk or bike would take the shuttle. She noted that even if the aim of the University is to reduce the number of graduate student cars in campus parking lots, if people who wouldn't otherwise be using parking are using the shuttle are using it we can still say that people are using the shuttle.
- Huiyan Yang suggested that it would be important to tell people about the shuttle service. She suggested sending an email to everybody, and suggested that people

could print out a schedule. Ms. MacNamara said that she was hoping for good signage so that people could stand at stops with a reasonable expectation of when the shuttle would come. Ms. MacNamara added that Pam Hersh was keen to publicise the shuttle and that GMTMA would also want to as it would be in their interest to do so. She said that advertising would be the biggest issue.

- Ms. MacNamara also noted that the new shuttle would be separate from the current night-time shuttle and would need to check what the situation would be regarding the night-time shuttle.
- *4.2.2 Post-Enrolment Committee*
- Mr. Miller informed the Assembly that a letter had been sent to Provost Amy Gutmann in response to her post-enrolment presentation at the September GSG meeting. Mr. Miller stated that, in the letter, the GSG Executive Committee expressed what they thought was the overall feeling regarding the changes, namely that graduate students were grateful that the administration was taking steps to improve the post-enrolment situation but that many of the changes were just a grouping of current status under a new name. Mr. Miller informed the Assembly that no considerable response had been forthcoming from the Provost and that, in a meeting with Dean Russel, it had been suggested that politeness be exercised.
- *4.2.3 Housing Committee*
- Mr. Adelizzi informed the Assembly that the only major update was that the committee had attended a meeting with architects and people managing the Lawrence construction, in which a brief presentation about the construction had been given. Mr. Adelizzi presented information gained at this meeting: work on the Lawrence construction has started, fencing has been put up, and work is currently on schedule for completion of half the apartments by September 2003 and the rest by the summer of 2004. Mr. Adelizzi informed the Assembly that the Lawrence Committee will be making a website for construction updates. Mr. Adelizzi also stated that he had taken minutes at this meeting and would make them available on the GSG website within a day or so.
- Mr. Erickson asked how many people would live in the new Lawrence apartments, what the apartments would like , and so on. Mr. Adelizzi replied that there

would be six new apartment buildings, three to six storeys in height, and clustered to the north-east of the current Lawrence apartments. Mr. Adelizzi was unsure about the number of beds that would be available; after some discussion it was thought that the number might be 350. Mr. Adelizzi noted that not all the apartments would be for graduate students as the new construction was also planned to house some postdoctorals, staff, visitors, and so on. Mr. Silberman stated that no decision on the number distribution of beds had yet been made and that he had yet to find out from Physical Planning Architect/Planner Mark Kirby how many and what kind of apartments, e.g. two bedroom, would be available to graduate students. Mr. Adelizzi noted that the GSG had suggested that some graduate students might like to live alone and that they had asked for some studio and one bedroom units. Mr. Adelizzi stated that approximately thirty of each are to be built; he noted that it was a small number, but at least something.

- Mr. Miller informed the Assembly that the same information as disseminated in the above-mentioned meeting -- namely, how the construction will go and what impacts would be and when they would occur -- had been communicated to Lawrence residents at a public meeting. Mr. Miller informed the Assembly that the community garden had already been removed. He noted that Grounds and Maintenance staff had been enlisted to help residents take out the plants and relocate them; he considered this a nice gesture.
- Mr. Erickson stated that this was great news. He also stated that he thought it important that the specific details be clear by room draw time so that there was no reluctance on the part of graduate students in drawing into the new Lawrence apartments.
- Mr. Miller informed the Assembly that the room draw procedure was something that the Housing Committee would be working on.
- Ms. Hastings asked about the number of postdoctorals, graduate students and so on housed in University housing. Mr. Silberman replied that there was a housing crisis for all concerned but that there had been a shift in some housing from postdoctorals and so on to graduate students on the grounds that they would be able to afford non-University housing more than graduate students can. He said that the situation was difficult and that there was no unified University policy on the matter. Mr. Adelizzi noted that Hibben-Magie was originally faculty/staff

housing but that now some of the units were used for graduate student housing. He stated that it might be the case that we would have to give some of these apartments back after the Lawrence construction is complete, but that this was unclear. Mr. Adelizzi noted that faculty/staff generally did not like the three and four bedroom apartments as much as the smaller apartments and were happy to give them to graduate students. Mr. Silberman added that only 17 two bedroom units are 'ours' and may be recalled.

- Mr. Shrom enquired about Lockhart. Mr. Miller said that these were undergraduate stock and that part of the reason graduate students were able to obtain them was because they were due for renovation. He stated that the Lockhart dormitories need a sprinkler system installed by fall 2004 or else they cannot be occupied, by New Jersey law. Ms. MacNamara stated that she had heard from Dean Montero, Associate Dean for Student Affairs, that graduate students would be able to keep Lockhart for next year. Mr. Silberman added that he too had heard this, from Housing. Mr. Adelizzi noted that Lockhart would be returned to undergraduate stock after the renovations. Mr. Silberman noted that graduate student use of Lockhart has thrown a spanner in the works of undergraduate housing.
- Mr. Erickson questioned the room draw procedure. He noted that the Graduate College draw followed the apartment draw and asked if there was any logic in having them at the same time or in reverse order. Mr. Erickson observed that, in general, the trend is that people stay in the Graduate College and then move out into apartments rather than the reverse.
- Mr. Adelizzi replied that the Housing Committee had discussed these issues a little. He stated that the current system stems from wrong numbers as they were based on statistics from a long time ago; Mr. Adelizzi noted that Housing knows that they no longer apply and have asked the GSG for help.
- Mr. Miller welcomed ideas for developing a new housing draw.

• 4.2.4 *Healthcare Committee*

- Mr. Butler informed the Assembly that the Healthcare Committee, currently consisting of Mr. Miller, Ms. Bystrom and himself, would be setting up a meeting some time next week to meet with Dr. Daniel Silverman, Executive Director for Princeton University Health Services.
- Mr. Butler informed the Assembly that the issues that the committee were looking at

were: 1) continued care plans for post-enrolled students, 2) high cost of dependent care, and 3) summer hours and services. Mr. Butler invited comments, questions etc.; these may be sent to gsg@

- Juliet O'Brien noted that 2/3 of graduate students in her department were suffering back problems and needing therapy. She stated that massage one of the treatments proposed to them, but although these are covered by healthcare plan there are currently no massage professionals employed by the University. Ms. O'Brien asked if the GSG could suggest that a masseur be employed.
- Mr. Silberman informed the Assembly that physical therapy was offered by the University through trainers for the athletic teams. He stated that services were available to students from 9am-12pm, and that in the afternoon the trainers go to the Armory and Jadwin Gym area to serve athletes. He noted that the athletics connection is why the University offers these kinds of services.
- Mr. Silberman stated that, last night at the CPUC Priorities Committee (PriComm) meeting, he had heard that University health services have made large requests from PriComm for budget increases. He stated that one of these was for increases in athletic medicine and physical therapy.
- Emily Snow informed the Assembly that there had recently been a change in healthcare coverage. She stated that one could previously see Radka Mares, a physical therapist who does massage and other hands-on techniques and is located in the basement of McCosh. Ms. Mares is contracted by the university but works for Kessler Rehabilitation. Ms. Mares would see people with non-sport injuries and used to see students with special problems that couldn't be handled over at Dillon Gym. However, at the end of summer, it was decided that this was too expensive and now only workers compensation cases and staff were sent there; students were now sent to Dillon Gym. Ms. Snow noted that Dillon was closed during breaks and so students were sent to basement of McCosh over this period. Ms. Snow suggested getting a prescription for physical therapy and going during breaks if they wished to see Ms. Mares.
- Ms. O'Brien said that the back injuries experienced by her departmental colleagues are due to carrying around lots of textbooks for teaching every day. Ms. Snow asked if one can pay the difference between what healthcare will cover and what the Community Rehab Center at McCosh charges. Mr. Silberman stated that normally people with RSI are referred to Dillon Gym.

- Tony Fiori recommended looking at proposals made by McCosh to the CPUC Priorities Committee. He stated that McCosh's proposals came as a package along with requests from the Vice President of Campus Life Office and was mostly related to psychological care.
- Ms. Hastings commented on the summer hours at McCosh. She mentioned that she had to go to the hospital in summer because McCosh was closed, and therefore only got 80% coverage. If McCosh had been open, she would have had 100% coverage. Ms. Hastings questioned this loophole. Ms. Bystrom stated that she had had the same problem and suggested that many others may have been in similar situations. She noted that the sign on the McCosh door says to go to the Emergency Room at the hospital, but that they won't pay if one does so.
- Nicole Esparza asked if the high cost of prescriptions had been brought up. Mr. Silberman replied that a prescription plan started about a year ago. Ms. Safran said there was a separate card issued for prescription benefits. Messrs. Miller and Butler noted that it did not cover all prescriptions.
- Ms. Esparza stated that she had been going to the U-Store and had been paying for prescriptions, and had not been told that she could use her prescription card.
- Mr. Butler stated that, as he was post-enrolled, he no longer received a prescription card and that he would have to make enquiries. General consensus amongst those present was that cards are still issued.
- Ms. Hastings noted that once the U-Store has your information in their computer system, you no longer have to keep showing your card.
- Ms. Bystrom suggested that maybe the issue was that some medications must be paid for up-front and the receipt sent in. Ms. MacNamara stated that this was the case only if one had exceeded \$150 in medication.
- Ms. Safran noted that, at other pharmacies, it was generally procedural for staff to ask customers for their insurance card and suggested that maybe the U-Store was not in the habit of asking. She suggested that perhaps the U-Store should be more active in soliciting the information, but noted that ultimately students are responsible for reading the instructions for their own health care plan and knowing to present their insurance card(s). Mr. Silberman suggested putting up a sign.

4.3 CPUC Committee Reports

- *4.3.1 Governance Committee*

- Ms. Adhitya informed the Assembly that the Honorary Degrees Committee, on which she serves as part of her duties on the CPUC Governance Committee, had met twice so far this year. She stated that proposals for potential honorary degree recipients were welcome and directed those wishing to make nominations to <http://www.princeton.edu/~vp/HonoraryDegrees.htm>
- Ms. Adhitya also informed the Assembly that she had attended a meeting of the Governance Committee with President Tilghman and Administrators earlier this week. She stated that the meeting was to discuss Board of Trustee nominations. This meeting between the Committee and the President is held so that there is a connection back to campus, i.e. the Board of Trustees is not some 'black box'. Therefore...
- Ms. Adhitya informed the Assembly that the process by which Trustees are elected had been explained at the meeting. There are two (very) separate processes by which one may become a trustee. All Trustees are equal once on the Board, i.e. it doesn't matter which process they went through. One process is controlled by the Board of Trustees, who elect Charter Trustees (10 year term) and Term Trustees (4 year term). The second process is controlled by the Alumni Council. There are 4 separate parts (all 4 year terms): At Large (as the name suggests), Regional (USA divided into three regions), Graduate (one of these -> guarantees at least one graduate Trustee from the Alumni process), and Young alumni (seniors nominate three; seniors, juniors and two youngest alumni classes vote).
- Ms. Adhitya informed the Assembly that the role of Trustees had been explained to the Governance Committee. The responsibilities of Trustees include financial oversight, grounds and buildings, fund-raising, and oversight of auditing. On academic matters, Trustees are expected to be knowledgeable but to keep a distance.
- Ms. Adhitya informed the Assembly that the composition of the Board of Trustees had also been discussed. There are at least two graduate Trustees on the Board, currently about 1/3 of the Board are women, administration is considering encouraging more international and Hispanic Trustees, and some academic as well as business/industry Trustees are desirable.
- Ms. Adhitya said that suggestions for Trustees could be sent to Ann Halliday,

halliday@

- Ms. MacNamara enquired into the number of graduate Trustees and into minimum and maximum numbers of such Trustees. Ms. Adhitya replied that two was the minimum number of Trustees and that this was set by the process; no maximum exists. Ms. Adhitya noted that she had raised a question regarding graduate Trustees at the meeting and that this had led to some discussion of reasons for why graduate Trustees are less readily found. She noted that President Tilghman supported having more graduate Trustees.
- Mr. Silberman asked if the Governance committee was responsible for nominating Trustees. Ms. Adhitya that the committee was not, and that nominations were made by the Board Committee, Alumni Council, APGA Nominating Committee, and the Senior class; the nominating body depends on the type of Trustee.
- *4.3.2 Priorities Committee*
- Tony Fiori said that PriComm had now heard almost all requests from divisions within the University. Mr. Fiori also stated that each of the proposals were available on the CPUC website. He stated that once requests are heard, the information becomes public; as soon as the report is heard, it is posted and is public and all can see the cost.
- Mr. Fiori informed the Assembly that the University budget is currently tight, and that there were about \$6 000 000 in requests.
- Mr. Fiori also informed the Assembly that the ratio of graduate students : undergraduates : faculty on PriComm was 2:4:5. He stated that the Provost has no vote but immense influence, and this was similar for other administrators on PriComm.
- Mr. Fiori stated that he and Leonard Pease have definite ideas about priorities for graduate students, for example they were highly in favour of the proposed increase in stipends for humanities and social sciences students. Mr. Fiori noted that this had stimulated much debate yesterday, that faculty seemed receptive, and that maybe the GSG could work with undergraduates and work something out.
- Mr. Fiori stated that in terms of healthcare, it had been proposed that more staff be hired and that this would be very expensive.
- Mr. Fiori informed the Assembly that Dean Russel had two PriComm proposals: first

a Residence Life Co-ordinator -like position for Lawrence and Butler apartments, and second a request for money for an increase in stipends. Mr. Fiori noted his surprise at this order and said that perhaps he and Mr. Pease would talk to Dean Russel about it.

- Mr. Fiori stated that they had also met with the Finance Committee of the Board of Trustees and that they would also meet later in December.
- Mr. Fiori informed the Assembly that he and Mr. Pease would like some feedback and that they could expect an email from him and Mr. Pease.
- Mr. Silberman informed the Assembly that one can view information about some of the priorities from the Provost's website, <http://www.princeton.edu/~provost/priorities.html>
- Mr. Silberman also informed the Assembly that last night an open PriComm meeting had been held. Mr. Miller stated that nine people had attended, and Mr. Silberman added that three were graduate students. He stated that people from PriComm were happy that graduate students had come, so that they could see graduate student priorities are. Mr. Silberman noted that it was also an opportunity to see how the University works.
- Mr. Pease informed the Assembly that one of the other proposals on table is to look at healthcare at University, e.g. sent away, urgent care; proposals to add positions, more staffing, so if have negative experiences with h/c now is a good time to make heard
- Mr. Silberman suggested holding a discussion over email; Mr. Miller agreed this would be very helpful.
- Ms. Safran asked about whether a request had been put to PriComm about the shuttle. Mr. Miller said that the money for this would come from Vice President Wright's budget and was not a current issue for PriComm. Mr. Silberman stated that the Vice President has funds that can be used for this purpose; however, if it becomes a standing issue then it may get to PriComm in the future. Mr. Fiori concurred, stating that large discretionary budgets existed and that sometimes there was a shift to permanent funding.
- Mr. Pease noted that middle level funding requests are the hardest and get decided by PriCom.

4.4 Ad Hoc Library Committee

- Mr. Miller informed the Assembly that a new science library was to be constructed. He suggested that the GSG continue looking at this library and others, at how graduate students needs are/aren't being served, and at the issue of research libraries as places that have books as opposed to undergraduate study spaces.
- Ms. Bystrom stated that the idea of placing this issue on the agenda was to see if there was interest in forming an ad hoc committee to deal with such issues.
- Mr. Miller asked if there was interest in this; specifically he asked if there were people who were willing to work on the committee.
- David Shrom asked about the issues of concern. Mr. Silberman suggested the question of how much space should be devoted to books versus classrooms in the library. Mr. Miller mentioned that the library was a Frank Gehry design. He noted that all books would be housed in a single underground tunnel and that it appeared that most of the money for the project would be going into the above ground building with classrooms and so on. Mr. Miller suggested that, according to his point of view, the concept of a library was being pushed to second place.
- Mr. Silberman expressed interest in serving on the ad hoc Library Committee.
- Mr. Miller said that the library plans had been put together before discussions with graduate students.
- Mr. Shrom stated that the existing engineering library was already bad and that he wanted this to be better.
- Mr. Miller noted that the new library would be four existing science libraries condensed into one, and noted that space for books would be less than current space.
- Ms. MacNamara noted that, yes there should be books in a library, but that it was important to realise that, over the next few years, there would be a shift to electronic media. She also stated that books would not be disappearing altogether but would be relocated elsewhere.
- Messrs. Miller and Silberman pointed out that that was not what the space was being designed for; Mr. Silberman stated that the space was being used for classrooms equipped with projectors and other such technology. Mr. Silberman also pointed out that the time to get books from, for example, Forrestal Annex, was considerable. Ms. MacNamara stated that she just wished to acknowledge that as much space for books may not be required in the future compared to now.
- Mr. Silberman made a motion to form an ad hoc Library Committee and was seconded by

Mr. Butler. The motion passed with no opposition.

OLD BUSINESS

5.1 Graduate Student Life Initiative Vote

- Mr. Miller informed the Assembly that the email vote to approve the Graduate Student Life Initiative (GSLI) had not reached quorum.
- Ms. Bystrom made a motion to approve the GSLI, seconded by Mr. Fiori. The motion passed with no opposition.

NEW BUSINESS

6.1 Report on SCORE Registration System

- Discussion turned to the new student course online registration system, SCORE. Ms. Safran informed the Assembly that Joseph Greenberg, of the Registrar's Office, had asked to talk to graduate students regarding SCORE. Ms. Safran stated that she had met with them and that graduate students have since received an email about SCORE from the Registrar's Office. Ms. Safran informed the Assembly that the online registration system would replace course cards. It would involve: printing out two worksheets, taking them to one's advisor and obtaining a signature, leaving one copy with the advisor and taking the other to register oneself online. Ms. Safran stated that the system was self-explanatory. She advised that, regarding requirement of a signature from one's advisor, there was a loop-hole in that no electronic signature from one's advisor was required. However, one can get oneself in trouble by enrolling in courses not approved by one's advisor. At the end, all advisors get a printout of their students' registration. Ms. Safran noted that unless there is a manual comparison

between pre-approved and actual registrations, there was no way to tell if students had enrolled in different courses to those approved by their advisor.

- Ms. Safran informed the Assembly that pre-registration for the spring semester would begin on 26 November; there would be no preregistering for the fall semester since, by May, the schedule and so on are not necessarily set for the following fall.
- Ms. Safran suggested that the main advantage of SCORE was that it would enable students to complete their own registration without having to wait for the Registrar's office. She noted that Blackboard and some other resources cannot be accessed without registration. Ms. Safran also suggested that, under the new system, students would not have to worry about lost course cards or entry errors. She also noted that SCORE would be advantageous as it speeds up registration, which would help those applying for scholarships; it also removes the need to stand in line at the gym.
- Ms. Safran announced that a tutorial on SCORE was currently being held in McCosh and was being run by the Registrar's Office.
- Ms. Safran invited questions. Mr. Miller commented that he thought it ironic that more paper would be consumed in use of the proposed online system.
- Ms. Safran noted there are many things in this University that aren't computerised that perhaps should/could be.

SCHEDULING OF NEXT MEETING

- Mr. Miller announced that the next meetings would be held at 6pm, Wednesday 11 December, Frist 309; and 6pm, Wednesday 8 January, Frist 307 (note venue). Mr. Miller noted that he was unable to reserve rooms for the spring meetings and that the venue for these are to be announced. The spring meetings will be held on Wednesdays 12 February, 12 March, and 9 April 2003, at 6pm.

ADJOURNMENT

- The meeting was adjourned at 7:33pm by Scott Miller, Chair.

Respectfully submitted,

Anita Adhitya

Recording Secretary