I. Call to order (5 min)
   A. Quorum count
   B. Discretionary spending report
      1. We spent no money for discretionary

II. “Are your technology needs being met?” - Jill Moraca and Charlayne Beavers,
    Office of Information and Technology (10 min)
    - A new committee “Student Liaison”: a channel of communication between the graduate
      students and the OIT.
      A. There are multiple different ways through which you can work with OIT
      B. Consult with OIT on tech questions and recommendations on your individual
         projects or groups
      C. Invite OIT to your group meetings to provide updates on tech improvements.
      D. Provide OIT feedback and recommendations on services and technology
         initiatives for students.
      E. Available tools via Virtual:
         https://princeton.service-now.com/service?id=kb_article&sys_id=781eefd11bbed010939fa82f6e4bcdb0197f
         table=kb_knowledge
      F. OIT will look into licensing for both Adobe Suite (Illustrator, Premier, etc.) and
         parallel chatting platforms such as Gather Town
      G. Admin and communication. It is recognized that there is a lack of both internal
         and external communication within and outside OIT.
H. There is an ongoing project to create a university Internet (Intranet), which is mostly focused on the Staff and Faculty communication, but Jill will try to address this issue to the project manager.

III. Wintersession Updates and Statistics - Judy Jarvis, Director for Wintersession and Campus Engagement (20 min)
- Winter session is supposed to be equally for both undergraduate and graduate students. Faculty, Undergrad and Grad students can all come together to teach, share and work together.
  A. Graduate students should be encouraged to participate too!
  B. Over 150 proposals submitted, and over 50 were duplicated. We are right now at 21 evening event, and 159 workshop.
  C. 15 graduate students submitting and accepted.
  D. “Public service” category had lower submissions, because of the virtual setting it requires.
  E. 779 students registered for about 2500 spots, making up about a quarter of the make up.
  F. There’s also a winter session instagram account you can follow.

IV. Vote for By-Law Changes (10 min)
  A. Removing gendered language from document - PASSED
     1. Change: instances of “he or she” to “they”
  B. [By-Law 4.2] Investment of Surpluses - PASSED
     1. Change: “one-half of the amount” to “any amount”

V. Proposals for By-Law Changes (5 min)
  A. Adding GSG Executive positions and descriptions for Social Officer, Academic Affairs Officer, Health and Life Officer, Vice President of Internal Affairs
     1. Change: See supplemental document to agenda

VI. Mental Health Survey and Presentation - Abby Novick Hoskin, Department of Psychology (5 min)
  A. Graduate Mental Health project: the current study distributes the questionnaire to all princeton graduate students every year for six years. It tracks students individually over time anonymously, and work directly with the UHS to convert data to real-world results.
  B. The ideation of suicide becomes incredibly high when it comes to DCE students
  C. Encourage as many as possible to take the survey! Everyone gets a personalized link.
VII. **Round Table Executive Updates (5 min)**

A. Lauren: plugging Mental Health month! Lots of events. Please check them out.
   1. In order to be social during remote working life, you might want to check out the #random-coffees channel in the Slack server.

B. Andrew: just plugging the Graduate Student Buddy Program.

C. Karina: the Anti-Racism Town Hall was successful. 130+ graduate students. It was a good first step to opening up the discussion for graduate students to ask questions of the cabinet.
   1. UHS updates: test results are taking 48–72 hours to be released. We finally got a meeting with all of the UHS/COVID people to discuss. We expressed our concerns about their lack of transparency and the way they are running the system. We hope that you can all attend the town hall.

VIII. **Open Forum**

A. Smoking at Lakeside is a serious problem. Let’s put pressure on the powers that be to enforce smoking rules more than they do.

B. You’re only able to bank one year of external funding during your DCE status. Given how few of us have external funding, why is this still a policy in place?

*Next meeting: December 9th, 2020*
Article III, Section 2 lists Executive Committee positions and responsibilities not provided in the Constitution. However, they have not been updated to reflect the current number of Executive Committee members. The proposed revisions aim to list all Executive Committee members, describe the minimum number of responsibilities to be performed by those roles, and ensure the By-Laws language reflects how Officer positions function.

Current Version:

1.1. **President.** Ordinarily, the President shall serve as an ex officio member of the Council of the Princeton University Community, as specified in Clause 1 of Article V of these By-Laws.

1.2. **Vice President.** The Vice President shall maintain a mailing list of all members of the Assembly, and all graduate students who are appointed to external committees by the Assembly or the Graduate School. Ordinarily, the Vice President shall serve as an ex officio member of the Council of the Princeton University Community, as specified in Clause 1 of Article V of these By-Laws.

1.3. **Communications Director.** The Communications Director shall draft such correspondence as the Assembly may require. The Communications Director shall compose and distribute such newsletters as the Assembly may require. The Communications Director shall keep an organized record of official correspondence, and coordinate its archival with the Secretary. The Communications Director shall inform the rest of the Executive of matters discussed by the Undergraduate Student Government.

1.4. **Secretary.** The Secretary shall review GSG financial records annually, reporting his or her findings to the Executive Committee. The Secretary shall be responsible for arranging refreshments at meetings of the Assembly.

1.5. **Treasurer.** The Treasurer shall be the Chair of the GSG Events Board, ex-officio.

1.6. **Special Events Chair.** The Special Events Officer shall be a member of the Social Committee, ex-officio.

1.7. **Facilities Chair.** The Facilities Chair shall be a member of the University Student Life Committee.
Proposed Revision:

1.1. **President.** Ordinarily, the President shall serve as an ex officio member of the Council of the Princeton University Community (CPUC), as specified in Clause 1 of Article V of these By-Laws.

1.2. **Vice President.** The Vice President shall maintain a mailing list of all members of the Assembly, and all graduate students who are appointed to external committees by the Assembly or the Graduate School. Ordinarily, the Vice President shall serve as an ex officio member of the Council of the Princeton University Community (CPUC), as specified in Clause 1 of Article V of these By-Laws.

1.3. **Vice President of Internal Affairs.** The Vice President of Internal Affairs shall be responsible for monitoring the activities of executive committee members and providing assistance with initiatives when needed. The Vice President of Internal Affairs shall be co-chair of the University Student Life Committee (USLC).

1.4. **Communications Director.** The Communications Director shall draft such correspondence as the Assembly may require. The Communications Director shall compose and distribute such newsletters as the Assembly may require. The Communications Director shall keep an organized record of official correspondence, and coordinate its archival with the Secretary. The Communications Director shall inform the rest of the Executive of matters discussed by the Undergraduate Student Government.

1.5. **Secretary.** The Secretary shall review GSG financial records annually, reporting their findings to the Executive Committee.

1.6. **Treasurer.** The Treasurer shall be the Chair of the GSG Events Board, ex-officio.

1.7. **Special Events Officer.** The Special Events Officer shall be given the ability to form a Social Committee to oversee social events and serve as co-chair, ex-officio.

1.8. **Social Officer.** The Social Officer shall be responsible for holding small scale social gatherings that promote community building. The Social Officer shall be responsible for arranging refreshments at meetings of the Assembly. The Social Events Officer shall be given the ability to form a Social Committee to oversee social events and serve as co-chair, ex-officio.

1.9. **Facilities Officer.** The Facilities Officer shall address concerns raised by graduate students as they pertain to dining, housing, transportation, and accommodations. shall be a member of the Graduate Housing Advisory Board (GHAB), Housing Policy Group, and Transportation Advisory Board.

1.10. **Academic Affairs Officer.** The Academic Affairs Officer shall address and advocate for the academic needs and concerns of graduate students, as well as participate in relevant academic focus groups and committees. The Academic Affairs Officer shall be given the ability to form an Academic Affairs Committee and serve as chair.

1.11. **Health and Life Officer.** The GSG Health & Life Officer is responsible for advocacy and communication on matters related to health and wellness. The Officer should be knowledgeable of wellness resources available to graduate
students, such as University Health Services (physical and mental health), Student Health Plan policies, the TigerWell Initiative, and Campus Recreation. The Health & Life Officer shall be a member of the University Student Life Committee (USLC) and the Student Health Plan Advisory Council (SHPAC). The Health and Life Officer shall be given the ability to form an Health and Life Committee and serve as chair.